



## October 2023 SWE Newsletter

### UPCOMING EVENTS

1. October 18th, SWE X CDS Practice Interview, 10-12:30pm and 1:30-4pm
2. October 18th, SWE Conference Prep 2:30 - 3:30 pm
3. October 26th - 28th, SWE National Conference
4. November 10th, Getinge Tour, 9am-2pm
5. November 16th, Collaborative ASCE Mentoring Night, 7-10pm
6. November 30th, HalloWICS, 6-9pm
7. November 30th, SWE Study session

Click here to access our [Calendar Link](#)

### SWE EVENTS

#### SWE X CDS PRACTICE INTERVIEW

 Date: 10/18/2023

 Time: 10-12:30pm and 1:30-4pm

 Location: Fenster 400

Are you ready to improve your interview skills and advance your career? Join NJIT's Career Development Services and the Society of Women Engineers (SWE) for a Practice Interview Collaboration event.

#### What to Expect:

- + Learn important interview methods and tactics.
- + Experienced interviewers will provide you with helpful criticism.
- + Improve your self-confidence and performance in real-world job interviews.
- + Connect with like-minded people and professions.
- + Discover STEAM internship and career possibilities.

This session is an excellent opportunity to hone your interview skills in a friendly and motivating setting. Everyone is welcome to join, whether you are a student or a professional.

“ Don't pass up this opportunity to invest in your future prosperity. ”

### SWE NOTE:

As we've mentioned before, SWE is co-sponsoring practice interview day this Wednesday. CDS has a few open spots for civil engineering students that they wanted me to share. Details are below. Sign up or share with a friend that's interested! We have 4 practice interview time slots remaining for Civil Engineering majors. Students will be placed with either Enovate Engineering or Langan Engineering and Environmental Services, Inc. Students will be assigned randomly based on the employer availability.

**Date:** Wednesday, October 18th

#### Available Times:

1:30 - 1:55 PM

2:00 - 2:25 PM

2:30 - 2:55 PM

3:00 - 3:25 PM

If interested, please email [chenness@njit.edu](mailto:chenness@njit.edu) with your preferred time. Slots will be filled, first come, first served.

### 📌 NEW EBOARD POSITIONS 📌

Dear SWE Members,

Exciting opportunities are on the horizon! We are thrilled to announce two new E-Board positions for our upcoming term: Internal Events Coordinator and External Events Coordinator. These roles are essential to the success of our intercollegiate SWE chapter, and we're looking for enthusiastic candidates to fill them.

#### External Events Coordinator Position Details:

- + Training provided by Neeraja Dave and Ananya
- + Responsible for organizing external outreach and engagement activities.
- + An opportunity to build valuable connections beyond our chapter.
- + Must provide schedules, resumes, and a common exam schedule.
- + Attendance at Wednesday GBMs is mandatory.
- + Open to all class levels.

#### Application Details:

Interested candidates are invited to apply using our Google Form application which will be posted this week and applications are due by October 23rd. Please look out for the posting and submit your applications promptly.

We are particularly seeking individuals with strong availability and a passion for shaping our chapter's future. The E-Board will provide guidance to ensure your success in these roles.

Get ready to make a significant impact on our SWE community! Apply and take the first step towards leadership and growth.



**Join Our SWE Team!**

**EXTERNAL EVENT COORDINATOR**

**REQUIREMENTS:**

- ✓ Must be a NJIT student in good standing. Can be any grade (freshman - senior)
- ✓ Must be willing to commit to our Monday board meetings from 4:45 - 5:45 PM
- ✓ Must commit to attending our General Body Meetings every Wednesday 2:30 - 4:00 pm.
- ✓ Be willing to pay for a collegiate SWE membership (\$50 for 4 years)

Please fill out the form below before **OCTOBER 23rd, 11:59 PM EST** if you're interested! More details in the QR code below!



Please reach out to our President, Sanya ([sam27@njit.edu](mailto:sam27@njit.edu)) for any questions or concerns!

For any questions or inquiries, please don't hesitate to reach out to us. We look forward to welcoming new faces into our E-Board and working together to achieve great things.

## ☀️SWEDNESDAYS☀️



Introducing "Swednesdays" - Your VIP Pass to SWE's Inner Circle!

Takeover of the Week: Aliza Mujahid (Outreach Coordinator)

 How to Participate:

- + Tune in to our Instagram every Wednesday.
- + Meet the featured board member of the week.
- + Engage in Q&A sessions, polls, and more!
- + Gain insights into the exciting world of SWE at NJIT

 Follow us on Instagram: @njit\_swe

 Have Questions? DM or Reach out to us at office hours

## SWE NEWS

## !!! ATTENDANCE POLICY !!!

**Purpose:** The purpose of this attendance policy is to ensure active participation, engagement, and accountability among members at club events organized by NJIT SWE.

**Attendance Expectations:** All members are expected to attend club events whenever possible. These events serve as valuable opportunities for networking, learning, and fostering a sense of community within SWE. SWE will keep a record of attendance at each event. This record will include the names of attendees, event details, and date.

**Consequence of Non-Attendance:** As announced by the SWE Eboard, attendance at club events will be accounted for in the context of upcoming conferences and activities. Members with a consistent record of active participation may receive preferential consideration for conference attendance.

**Excused Absences:** SWE understands that unforeseen circumstances may prevent members from attending certain events. In such cases, members may submit a request for an excused absence or drop by during office hours, explaining the reason for their non-attendance.

### Enforcement:

The enforcement of this attendance policy will be the responsibility of the SWE EBoard. Any concerns or disputes regarding attendance will be reviewed and resolved on a case-by-case basis.

### Review and Revision:

This attendance policy will be periodically reviewed by the SWE leadership to ensure its effectiveness and relevance. Any necessary revisions will be made in consultation with the club's membership.

By adhering to this attendance policy, we can collectively create a more engaged and dynamic experience for all members.

## SHADOWING PROGRAM

Are you ready to step into the shoes of SWE's leadership and experience the inner workings of our dynamic organization? Look no further than the SWE E-Board Shadowing Program, your exclusive opportunity to gain invaluable insights, training, and hands-on experience within our E-Board.

### Program Highlights:

**Hands-On Experience:** Dive into the day-to-day activities, projects, and decision-making processes that drive our chapter's success.

**Personalized Training:** Receive one-on-one guidance and mentorship to help you thrive in your shadowed role.

**Insider Knowledge:** Gain an inside perspective on how our organization functions, from event planning to member engagement and more.

**Networking Opportunities:** Connect with fellow E-Board members, SWE leaders, and industry professionals to expand your network.

**Enhance Your Leadership Skills:** Develop essential leadership, communication, and problem-solving skills as you contribute to our initiatives.

**Rotational Experience:** Explore various E-Board positions to get a well-rounded view of SWE's diverse leadership roles.

### Eligibility:

- Only membership chair is available

- Required to attend weekly meetings whenever possible

The SWE E-Board Shadowing Program is open to all SWE members who are passionate about leadership, learning, and making a difference within our organization.

### How to Join:

Stay tuned for announcements and application details as we launch the program. Don't miss this chance to elevate your SWE experience and set the stage for your leadership journey.

## SWE RECAP

### EMMA B FOUNDATION INFO SESSION

On October 11, 2023, the NJIT campus had the privilege of hosting a remarkable event by the Emma B Foundation. The event served as a platform for inspiring women of color in the media sector and encouraging them to explore new horizons in their careers. A fellowship manager from the foundation came to our campus, bringing with them not only valuable insights but also some delightful snacks and drinks.





The event commenced with an insightful presentation about the Emma B Foundation's mission and objectives. Attendees gained a comprehensive understanding of the foundation's commitment to empowering women of color in the media industry. The recruiter engaged the audience in a thought-provoking discussion about the challenges and opportunities that women of color encounter in the media sector. This dialogue aimed to inspire and motivate future leaders.



One of the most exciting announcements of the evening was the foundation's interest in technical students with backgrounds in Computer Science and Information Technology. The Emma B Foundation is actively seeking talented individuals from these fields to join their team.

As an exceptional opportunity for NJIT students, the Emma B Foundation announced an internship role open to applications. The application deadline for this coveted role is October 27. This internship is a fantastic chance for aspiring professionals to gain hands-on experience in a dynamic and meaningful environment.

For those interested in applying for the internship, make sure to submit your application before the October 27 deadline. The Emma B Foundation is eager to welcome new talents who are committed to making a positive impact on the world of media.

Stay tuned for more empowering events and opportunities as we continue to foster diversity, equity, and inclusion within our NJIT community.

## ✦ MOTT MACDONALD OFFICE + NETWORKING SESSION ✦

SWE NJIT and Rutgers chapters recently embarked on an illuminating journey as we visited the Mott MacDonald office for an inspiring evening of exploration and connection. The event offered a unique blend of informative education, company insights, and invaluable advice on crafting cover letters and resumes.

**Office Tour:** Our members had the privilege of exploring the vibrant Mott MacDonald workspace, gaining insights into the company's culture, projects, and innovative initiatives. The tour provided an inside look at the dynamic environment where professionals work collaboratively to tackle real-world challenges.

**Company Features:** Mott MacDonald representatives shared their expertise on the company's core features, highlighting its commitment to engineering, sustainability, and making a positive impact on communities. Attendees learned about the diverse projects Mott MacDonald is involved in, and the vital role they play in shaping the future.

**Resume and Cover Letter Insights:** The evening wasn't just about physical surroundings; it was also a treasure trove of professional guidance. Attendees received valuable tips and advice on crafting effective resumes and cover letters, ensuring they stand out in the competitive job market. This knowledge is bound to be a game-changer in their career journeys.

**Networking Opportunities:** The event provided an excellent platform for attendees to connect with Mott MacDonald professionals, ask questions, and forge meaningful connections. These networking opportunities have the potential to open doors to internships, mentorship, and future collaboration.

Overall, the Mott MacDonald Office Tour and Networking Session left our members feeling enlightened and motivated to continue their engineering journeys.

### E-BOARD OFFICE HOURS

#### Campus Center Basement B13

Event Chair Neeraja: Mondays 11:30 AM - 1:00 PM  
President Sanya: Mondays 3:00 PM - 4:30 PM  
Membership Chair Julia: Tuesdays 10:00 AM - 11:30 PM  
Public Relations Coordinator Soumya: Tuesdays 11:30 AM - 1:00 PM  
Treasurer Ananya: Wednesdays 10:15 AM - 11:45 AM  
Outreach Chair Aliza: Wednesdays 4:00 - 5:30 PM  
Vice President Olivia: Thursdays 2:30 - 4:00 PM  
Academic Chair Cassandra: Thursdays 4:30 - 6:00 PM  
Fundraising Chair Riya: Fridays 9:30 - 11:00 AM  
Secretary Saiesha: Fridays 3:10 - 5:00 PM

### USEFUL LINKS

Highlander Hub: <https://njit.campuslabs.com/engage/organization/SWE>  
GroupMe: [https://web.groupme.com/join\\_group/38604464/9ivMzE](https://web.groupme.com/join_group/38604464/9ivMzE)  
Instagram: [https://www.instagram.com/njit\\_swe/](https://www.instagram.com/njit_swe/)  
Official SWE Website: <https://swe.org/>

### SWE MERCH

Get ready to wear your SWE pride! The NJIT SWE chapter is thrilled to introduce our exclusive collection of stylish shirts. Show your support for women in STEM while looking fabulous.

[BUY NOW](#)

Contact Information:  
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SWE Secretary  
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